**Huaxia Chinese School at Bergen, Inc**

**华夏博根中文学校**

**P.O Box #9180,**

**Paramus, NJ 07652**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: August 29, 2021, 8:00 PM-10:00PM

**Location:** Zoom Meeting

**Attendance Roster:**

**Present:**

王志红 (Zhihong Wang), President

张晓平 (Xiaoping Zhang), Secretary

张为民 (Weimin Zhang), Treasurer

刘一帆 (Yifan Liu), Board Member

李 丽 (Li Li), Board Member

陈国栋 (Guodong Chen), Board Member

陈 敏 (Joyce Chen), Board Member

王 红 (Mona Hong Wang), Principal

侯恬田（Tiana Hou）BD candidate

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| --- | --- | --- | --- |
| Topic | Discussion/Action/Decision | Responsible Person(s) | Status |
| Amendment of Board of Directors Conflict of Interests Guidelines | The Board of Directors Conflict of Interests Guidelines was amended to include followings:  Based on the principle of not to compete, the director and ex-director for a period of one year after the term cannot be the Director/Principal/Vice Principals for another education institute, cannot engage in any business activity which is competitive with HXBG;  Based on the principle of non-solicitation, the director and ex-director for a period of one year after the term cannot solicit any employee of HXBG on behalf of any other business enterprise; | All present | Approved |
| Sponsorship Guideline for Advertisement in Huaxia Chinese School at Bergen | The draft of Sponsorship Guideline for Advertisement in Huaxia Chinese School at Bergen was reviewed with comments for revision. | All present | To be updated per comments |
| Change of Hongyan Mao’s Job Title | To unify the job titles of accountants, Hongyan Mao’s title will be changed from Accountant Manager to Financial Manager. | All present | Approved |